



**ARTS COMMISSION
MEETING MINUTES**

MILL VALLEY COMMUNITY CENTER
180 CAMINO ALTO
MILL VALLEY, CA 94941
TUESDAY, MARCH 14, 2023
7:00 p.m.

Sharon Valentino, Chair - present
Coleen Byrne, Vice Chair - present
Nancy Elkus - present
Victoria Mimiaga - present
Jimmy Singer – absent, excused
Maura Tokarski - present

CALL TO ORDER

ROLL CALL

Staff present: Director McGrew, Supervisor Given, Deputy Director De Ferrari, and Senior Administrative Assistant Buchholz

APPROVAL OF THE AGENDA ORDER

It was **MOVED** by **Commissioner Valentino** and **SECONDED** by **Commissioner Mimiaga** to Approve the Amended Agenda Order, moved Nominations and Elections to later in the meeting. The Motion was carried by a 4 - 0 vote with **None** dissenting.

COMMISSION AND STAFF ANNOUNCEMENTS

Introduction of New Arts Commissioners

Chair Byrne welcomed the new Commissioner Maura Tokarski.
Commissioner Tokarski reviewed her background and experience.

Arts Commission Meeting Minutes, March 14, 2023

33 **Director McGrew** reported his official last day of work is June 1, 2023. The new Director of
34 Arts and Recreation, Ashley D. How, will start on Monday, April 24, 2023.

35
36 **PUBLIC OPEN TIME**

37
38 No one present to speak.

39
40 **CONSENT CALENDAR**

- 41
42 1. Consideration of the Minutes of the February 14, 2023, Regular Commission Meeting.
43 Recommended Action: Approve the February 14, 2023, Regular Commission Meeting
44 minutes.

45
46 It was **MOVED** by **Commissioner Valentino** and **SECONDED** by **Commissioner Mimiaga** to
47 Approve the Consent Calendar. The Motion was carried by a 5 - 0 vote with **None** dissenting.

48
49 **OLD BUSINESS**

- 50
51 2. Call for Musicians Update. Recommended Action: Receive Information.

52
53 **Director McGrew** reported the Call closes on 3/15/23 at noon, the music upload deadline is
54 3/16/23 at noon, and approximately 55 submissions have been received so far.

- 55
56 3. Public Art Project Updates. Recommended Action: Receive and Discuss Information and
57 Direct Committee and/or Staff as Necessary.

- 58
59 a. New Art Benches

60 **Director McGrew** reported the new Chuck Oakander bench was installed at Boyle Park
61 Baseball Field on 3/3/23 and is dedicated in memory of Henry Higgins. **Director McGrew** will
62 be meeting with 2 additional potential donors for Art benches.

- 63
64 b. Rotating Art on the Plaza

65 **Director McGrew** reported he has been in contact with all of the selected artists and is working
66 with them on fabrication and scheduling for art installations. He asked for Arts Commissioners
67 to volunteer to be liaisons to the artists.

68 **Chair Byrne** stated she and **Commissioner Singer** will act as point people for the artists. She
69 asked who would be the first artist to be installed?

70 **Director McGrew** reported Robb Havassy will display first, then Amy Cruz, Mary Lee Rybar,
71 and Mary Edwards.

- 72
73 c. Art Bike Racks

74 **Director McGrew** reported that the Bicycle Pedestrian Advisory Committee has asked staff to
75 identify 1-2 Arts Commissioners to work with them and DPW & Rec staff on finding artistic
76 racks that fit the needs of the community and identify appropriate locations for them.

77 Commissioners Tokarski & Mimiaga volunteered.
78

Arts Commission Meeting Minutes, March 14, 2023

79 4. Silent Disco on the Plaza Friday, May 5, 2023 Review and Assign Commissioner
80 Coverage.

81 **Supervisor Given** reported the Recreation Department put on a Silent Disco for adaptive needs
82 participants on March 3, 2023 and it was a huge success. The next Silent Disco is planned to be
83 on the Plaza on Friday, May 5, 2023 and is open to the public at no cost.

84 **Director McGrew** asked for Arts Commissioners to volunteer to help at this event; **Chair**
85 **Byrne, Commissioner Elkus, and Commissioner Valentino** stated they will be present to
86 support staff.

87
88 5. First Tuesday ArtWalk Schedule Review and Assign Commissioner Training and
89 Coverage.

90 **Director McGrew** reviewed the ArtWalk reception schedule and Commissioners were assigned
91 for the next few months. Will review this schedule at the May meeting to assign Commissioners
92 for the remainder of the year.

93
94 Nominations and Election of Arts Commission Chairperson

95 **Commissioner Elkus** nominated **Commissioner Valentino** for Chairperson. No other nominations
96 were made.

97
98 It was **MOVED** by **Commissioner Elkus** and **SECONDED** by **Chair Byrne** to Elect
99 **Commissioner Valentino** as Chairperson. The Motion was carried by a 5 - 0 vote with **None**
100 dissenting.

101
102 Nominations and Election of Arts Commission Vice Chairperson

103 **Commissioner Elkus** nominated **Commissioner Byrne** for Vice Chairperson. No other nominations
104 were made.

105
106 It was **MOVED** by **Commissioner Elkus** and **SECONDED** by **Commissioner Mimiaga** to
107 Elect **Commissioner Byrne** as Vice Chairperson. The Motion was carried by a 5 - 0 vote with
108 **None** dissenting.

109
110 **NEW BUSINESS**

111
112 6. Consideration of Setting Future Recurring Dates for Comedy and Concerts in the Plaza.
113 Recommended Action: Receive and Discuss Information and Consideration Staff
114 Recommendations for Approval.

115 **Chair Valentino** recommended the Arts Commission set the Comedy in the Plaza date to always
116 be the third Thursday in June.

117 **Director McGrew** recommended that Concerts in the Plaza dates be set for the second weekend
118 in September, with the exception if Labor Day falls on the Monday after that weekend.

119
120 It was **MOVED** by **Vice Chair Byrne** and **SECONDED** by **Commissioner Elkus** to Approve
121 the Recommended Dates. The Motion was carried by a 5 - 0 vote with **None** dissenting.

122
123 7. Projects & Programs with Artist Payments Review. Recommended Action: Receive and
124 Discuss Information.

Arts Commission Meeting Minutes, March 14, 2023

125 This item was postponed to a future meeting due to Commissioner Singer’s absence.

126

127 8. Arts Commission FY 22/23 Budget Review. Recommended Action: Receive and Discuss
128 Information.

129 **Director McGrew** reviewed current budget and reported that the Commission is on track to
130 utilize all their budget by the end of this fiscal year.

131 **Chair Valentino** reported she has already received a \$250 donation towards Comedy in the
132 Plaza and is hoping for a much larger donation once she secures a very famous comic.

133 **Director McGrew** stated the Arts Commission is the only City Commission, Board, or
134 Committee that has its own line item and is also part of a much bigger budget within the
135 Recreation Department.

136

137 **STAFF AND COMMISSION REQUESTS AND IDEAS FOR DISCUSSION**

138

139 **ADJOURNMENT IN MEMORY OF FORMER ARTS COMMISSIONER JAMES**
140 **“TONY” COYLE** – To the next Regular Commission meeting, which will be held on Tuesday,
141 April 18, 2023, at 6pm at The Mill Valley Community Center, 180 Camino Alto, Mill Valley,
142 CA 94941.

143

144 It was **MOVED** by **Vice Chair Byrne** to Adjourn the Regular Commission Meeting. The
145 Motion was carried by a 5 - 0 vote with **None** dissenting.