



LIBRARY BOARD OF TRUSTEES MEETING MINUTES
February 9, 2023

IN ATTENDANCE

Library Board of Trustee members

Janice Prochaska (Chair), William Sawyers, George Rodericks, Joyce Kleiner, Halicue Hanna

Absent

None

Staff

Anji Brenner (City Librarian), Kristen Clark

Public

None

CALL TO ORDER – 7:00 PM

PUBLIC OPEN TIME – No public present.

CORRESPONDENCE – None.

BOARD ANNOUNCEMENTS – None.

APPROVAL OF MINUTES

Minutes of November 10, 2022 were approved without changes.

CITY LIBRARIAN'S REPORT

Director Brenner reported on the following topics:

- Upcoming Events (Flyer) for February and March
- Recruitments and Personnel –
 - The Library hired nine (9) new part-time staff in the last week. Six (6) started last week with the remainder over the next couple of weeks.
 - New Adult Services Librarian has also been hired.

- 2nd Round of Children’s Librarian interviews in mid-November.
- History Room Librarian has also returned to the role.
- An Intern from Tamascal High School will be working at the Library directly for the Director through June 2023. The intern will take on various responsibilities.
- Board Trustees: The City Council is interviewing candidates next week (3 candidates for 2 positions)
- Annual Report: The Annual Report will be presented to the City Council on March 6

URGENCY ITEM: Through a 5-0 vote, the Board Added Selection of Board Leadership to the Agenda as an Urgency Item

- The Board thanked outgoing Chair Janice Prochaska for her service as Chair and to the Board
 - The Board selected George Rodericks to serve as its next Chair
 - The Board selected Selection Halicie Hanna to serve as its next Vice Chair

OLD BUSINESS

1. Updates on 1 Year Plan Progress

Updates were provided on the 1-Year Plan during the Request for Extension under New Business.

NEW BUSINESS

1. Request to Approve Extension of Current Work Plan by 6-12 months
 - a. Director Brenner provided updates on the 1-Year Plan and requested that the Plan be extended until June 2024. The Board approved the extension.
2. Discussion of Meeting Schedule and Time of Meeting
 - a. The Board briefly discussed changes to the Board meeting time and schedule but elected to continue the item to the March 2023 meeting at which time the Council will have filled the vacancies on the Board.
3. Trustee Recruitment
 - a. The Board thanked Trustee Prochaska and Kleiner for their service to the Board. Director Brenner noted again the schedule for appointment of new Trustees.
4. New Draft Collection Policy Review
 - a. The Board reviewed the Draft Collection Policy and approved it as presented.
5. Discussion about Patron Code of Conduct Policy
 - a. The Board discussed the Patron Code of Conduct policy and potential issues that arise at the Library. Director Brenner noted that staff will be providing input into possible changes to the Policy and it will be returned for Board consideration at the March 2023 meeting.

AGENDA FOR NEXT MEETING

- Patron Code of Conduct Policy
- Meeting Schedule & Time
- Overview/Welcome of New Members

- Future Meeting: Donor Plaque Policy – Contribution Threshold for Recognition

NEXT MEETING – March 9, 2023 (Director Sawyers will be absent)

ADJOURNMENT: 7:55 pm

Prepared by: George Rodericks