



LIBRARY BOARD OF TRUSTEES
MINUTES
(ZOOM ONLINE)
JANUARY 14, 2021

CALL TO ORDER: 7:03 PM

IN ATTENDANCE — Board Members: Naomi Jane Gray, Rob Jacklin, Joyce Kleiner, Janice Prochaska; Library Staff: Anji Brenner, Kristen Clark

PUBLIC OPEN TIME: No comments

CORRESPONDENCE BOARD ANNOUNCEMENTS: No correspondence or board announcements

APPROVAL OF DECEMBER 10, 2020 MINUTES: Approved

CITY LIBRARIAN'S REPORT

1. Finished recruiting for next Head of Reference. Have made an offer, which has been accepted. Not yet formalized; name will be shared at the next Board of Trustees meeting.
2. Guidelines are in the process of being put together at City Hall for boards and commissions. Hopefully there will be a draft of these guidelines by the next trustees meeting.

NEW BUSINESS

1. Presentation by Natalie McCall, Youth Services Supervising Librarian. Natalie reviewed the youth and teen programs and services being offered.
 - A. Online programs, including (but not limited to):
 - Sing & Stomp
 - Books & Bites
 - Story Time
 - “Lauren from Home”
 - Summer Reading program
 - Teen book club
 - Podcasts, including interviewing authors and focusing specific attention to Black Lives Matter and Diversity, Equality, and Inclusion (DEI) Task Force formed by the City of Mill Valley
 - B. Curbside services, including providing book packs (picture books, early readers, chapter books) and “Grab & Go” activity bags
 - C. Youth services has “virtually” visited every single Mill Valley elementary school classroom via Zoom. Also visited many high school classrooms.
 - D. Teen volunteering programs (including reviewing graphic novels)
 - E. Archive Project: Partnered with a 6th grade teacher at Mill Valley Middle School to do an archive project with her students, archiving their experiences during the

Covid-19 pandemic. The project includes written and photographic materials. The Mill Valley library history room librarian will be archiving the digitized materials.

2. Board of Trustees Annual Presentation to City Council
 - Suggestions: Library successes, programs or projects that are unique to the Mill Valley library.
 - There will be time between the next trustees meeting (Feb.) and the City Council presentation (March) to think of more ideas.

OLD BUSINESS

1. Progress on One-Year Work Plan: Review of progress on the one-year work plan continued (work began in July 2020). Updates were made on the following:
 - A. Position library as critical support for emergencies/disasters. Presentation focused on services provided during the pandemic-related lockdown:
 - Wi-Fi services
 - Curbside pick-up, circulation
 - Book talk online
 - B. Modernize and transform the history room
 - Working on bringing the history room to local students
 - Applied a grant for
 - Podcast series
 - Digitizing more youth-oriented materials
 - C. Create programs and services to address the increasing importance of digital, cultural, and other types of literacy
 - More work on digital tutorials online
 - D. Respond to the Black Lives Matter movement
 - The library will be launching a “City Read” in January. (More information on readings and registration on library website). The books will be:
 - a) *Begin Again*, by Eddie S. Glaude, Jr.
 - b) *The Fire Next Time*, by James Baldwin
 - E. Evaluate library operations to improve diversity, equity, and inclusiveness (DEI)
 - The library staff will be participating in a series of racial and diversity awareness trainings in January
2. Work Plan, going forward: It will soon be time to discuss progress of work plan; continue with one-year model or move to standard five-year? Discussion should begin in March, at the latest.

AGENDA SETTING FOR NEXT MEETING (February 11, 2021)
Work Plan (New Business)

ADJOURNED: 8:04PM