CITY OF MILL VALLEY
PARKS AND RECREATION COMMISSION

MINUTES

COUNCIL CHAMBERS, CITY HALL
26 CORTE MADERA AVENUE, MILL VALLEY
November 7, 2012
7:00pm

Joan Murray, Chair
Douglas Nelson, Vice Chair
Sally Baker
Lonnie Fogel
Ricardo Capretta

CALL TO ORDER

Present: Chair Murray, Vice Chair Nelson, Commissioner Baker, Commissioner Fogel, Commissioner Capretta
Absent: None
Staff: Jenny Rogers, Recreation Director, Rick Misuraca, Operations Superintendent, Stuart Kesler, Center Manager, Lauren Buchholz, Administrative Aide

PUBLIC OPEN TIME

Chair Murray opened public open time

Chair Murray closed public open time

APPROVAL OF THE AGENDA ORDER

Agenda

It was **MOVED** by **Commissioner Fogel** and **SECONDED** by **Commissioner Baker** to Approve the Agenda Order.
The Motion was carried by a 5 - 0 vote with **None** dissenting.

CONSENT CALENDAR

Recommended Action: : The following items listed on the Consent Calendar to be considered routine and are approved by a single motion without discussion. The Chair or any member of the Commission or the public may request that any item listed under the Consent Calendar be removed and action taken separately. In the event that an item is removed from the Consent Calendar, it shall be considered in its numerical order.

2. Consideration of the adoption of the Parks & Recreation Commission meeting schedule for 2013. Recommended Action: Approve Parks & Recreation meeting schedule for 2013.

Item 2 Supporting Documents

It was **MOVED** by **Vice Chair Nelson** and **SECONDED** by **Commissioner Baker** to Approve the adoption of the Parks & Recreation Commission meeting schedule for 2013.
The Motion was carried by a 5 - 0 vote with **None** dissenting.

4. Consideration of use request for Old Mill Park Redwood Grove by Dolphin Swimming & Boating Club for the Escape from Alcatraz Triathlon Dipsea Run portion start & finish line on Saturday 9/28/13 8am-4:30pm. Recommended Action: Approve use request with stipulations.

Item 4 Supporting Documents

5. Consideration of use request for Old Mill Park Redwood Grove by Zero Breast Cancer for the Dipsea Hike/Run on Saturday 9/7/13 7am-3pm. Recommended Action: Approve use request with stipulations.

Item 5 Supporting Documents

6. Consideration of use request for Old Mill Park Amphitheater and Group Picnic Area by the Curtain Theater for Shakespeare in the Park set-up and performances on Saturdays & Sundays 8/17/13-9/15/13 and Monday 9/2/13 12pm-5pm. Recommended Action: Approve use request with stipulations.

Item 6 Supporting Documents

7. Consideration of use request for Old Mill Park Redwood Grove by the San Francisco Dolphin South End Runners for the Practice Dipsea on Sunday 4/28/13 7am-8am and the 44th Annual Double Dipsea on Saturday 6/29/13 9am-1pm. Recommended Action: Approve use request with stipulations.

Item 7 Supporting Documents

8. Consideration of use request for Old Mill Park Redwood Grove, Group BBQ Area & Amphitheater by the Mill Valley Fall Arts Festival for the 57th Annual Mill Valley Fall Arts Festival on Monday 9/16/13 through Monday 9/23/13 8am-8pm. Recommended Action: Approve use request with stipulations.

Item 8 Supporting Documents

It was **MOVED** by **Vice Chair Nelson** and **SECONDED** by **Commissioner Baker** to Approve Items 4-8 use requests with stipulations.
The Motion was carried by a 4 - 0 vote with **Commissioner Capretta** recusing.

1. Consideration of the Minutes of the October 3, 2012 Regular Commission Meeting. Recommended Action: Approve the October 3, 2012 Regular Commission Meeting minutes.

Item 1 Supporting Documents

Item removed from Consent Calendar order for discussion.

It was **MOVED** by **Commissioner Baker** and **SECONDED** by **Vice Chair Nelson** to Approve the Amended Minutes of the October 3, 2012 Regular Commission Meeting.
The Motion was carried by a 4 - 0 vote with **Commission Fogel** abstaining.

3. Consideration of use request for the Mill Valley Community and Aquatics & Fitness Centers by Tam High for Safe & Sober Grad Night on Thursday 6/13/13 10pm to Friday 6/14/13 6am. Recommended Action: Approve use request with stipulations.

Item 3 Supporting Documents

Item removed from Consent Calendar order for discussion
Com Fogel asked if there was any review of cost vs. potential lost revenue if requested discount is approved.
Dir Rogers stated that the discounted rate is a potential slight loss in revenue but the department supports it as part of the effort to provide a safe place for Tamalpais High students to celebrate their graduation. Staff costs will be billed separately from facility fees.

It was **MOVED** by **Commissioner Baker** and **SECONDED** by **Commissioner Fogel** to Approve use request for the Mill Valley Community and Aquatics & Fitness Centers by Tam High for Safe & Sober Grad Night on Thursday 6/13/13 10pm to Friday 6/14/13 6am with stipulations.
The Motion was carried by a 5 - 0 vote with **None** dissenting.

NEW BUSINESS

9. Formation of Ad-Hoc Mill Valley Golf Course Advisory Committee

Item 9 Supporting Documents

Dir Rogers presented staff report on Ad-Hoc Mill Valley Golf Course Advisory Committee. She is hoping to get the Commission's endorsement to form this committee. Although the course is looking better than ever the greens fee revenue to down. She is asking for two Commissioners to volunteer to serve on the committee. Submissions for resident volunteers will be accepted until

Friday November 9 at 5pm
Chair Murray stated that once all resident submission are receive she and City Manager McCann will select potential candidates and conduct interviews.
Com Capretta volunteered to service on the Committee
Chair Murray asked if any other Commissioners would like to volunteer. No one else can volunteer so Chair Murray gladly volunteered for the Committee.
Com Nelson asked if the decrease in course revenue was in line with an overall industry trend.
Dir Rogers stated staff has not compared the downtrend to other organizations. This would be one of the areas of research for the Committee.
Com Capretta asked how quickly the Committee would be formed and how often it might meet.
Dir Rogers stated she is hoping the Committee can be formed within the next few weeks and expects that the initial meeting will be held in early December. A set meeting schedule can be discussed at the initial meeting.

10. Consideration of use request for the Downtown Plaza by Our Lady of Mount Carmel Catholic Church for a Candlelight Christmas Caroling Event on Sunday 12/16/12 4:30-5:30pm.

Item 10 Supporting Documents

Dir Rogers presented staff report.
Com Nelson asked if there is a threshold in the Plaza Ordinance as to when an event on the Plaza needs a permit, this is a very low impact event. If approved, will this event be on the Consent Calendar if requested next year?
Dir Rogers stated that she is hoping to set clear parameters as to what requires Commission approval vs. what can approved by staff as part of her Plaza Ordinance revisions. This will be discussed later in the agenda. Yes, this request would fall under the Consent Calendar next year.

It was **MOVED** by **Commissioner Capretta** and **SECONDED** by **Vice Chair Nelson** to Approve use request for the Downtown Plaza by Our Lady of Mount Carmel Catholic Church for a Candlelight Christmas Caroling Event on Sunday 12/16/12 4:30-5:30pm with stipulations. .
The Motion was carried by a 5 - 0 vote with **None** dissenting.

PUBLIC HEARING

11. Consideration of Approval of the design and placement of a Peace Pole sponsored by Rotary International.

Item 11 Supporting Documents

Item 11 Public Statements as of 11.7.12 6pm

It was **MOVED** by **Commissioner Capretta** and **SECONDED** by **Vice Chair Nelson** to Deny Approval of the design and placement of a Peace Pole sponsored by Rotary International.
The Motion was carried by a 5 - 0 vote with **None** dissenting.

RECREATION DIRECTOR AND OPERATIONS SUPERINTENDENT REPORTS

a. Introduction of Redesigned Mill Valley Recreation Activity Guide (Rogers)

Item a Supporting Documents

b. Anti-Litter Campaign Update (Misuraca)

Item b Supporting Documents

c. Plaza Use Ordinance (Rogers)

COMMISSION REQUESTS AND IDEAS FOR DISCUSSION

ADJOURNMENT - To the next Regular Commission meeting, which will be held on December 5, 2012.

It was **MOVED** by **Chair Murray** to adjourn the meeting at 8:36pm