CITY OF MILL VALLEY

EDGEWOOD AVENUE PAVEMENT RESURFACING PROJECT
STPL – 5113(012)

Updated: September 7, 2012

QUESTIONS AND ANSWERS TO RFP
CONSTRUCTION MANAGEMENT

Deadline to submit CM proposal: Tuesday, September 11, 2012 2:00 p.m.

The deadline to submit questions was Wednesday, September 4, 2012. The following is a list of questions that have been submitted to date and responses are provided herein. No additional questions shall be allowed.

RESPONSE TO QUESTIONS:

1. **Question**: Do the fee proposals need to be in a sealed envelope? How many copies should be submitted?
   Response: The fee proposals do not need to be in a sealed envelope. The City will rank companies based on qualifications, but the City might consider fee proposals when selecting a consultant. Consultants shall submit two copies of the fee proposal.

2. **Question**: Where can I find the info on "electronic submittal" within the RFP?
   Response: All proposals must be submitted as hard copies. Supplemental information must be submitted via e-mail to the Department of Public Works at publicworks@cityofmillvalley.org.

3. **Question:** Do we include resumes within the 20 page proposal?
   Response: In the proposal, consultants shall include only parts of resumes that reflect relevant experience and as needed to address the format/questions specified in the RFP. Complete resumes, if different, may be submitted as supplemental information.

4. **Question:** Should the proposal be printed on 10 sheets of paper or 20 sheets of paper?
   Response: The proposal shall be 20 written pages (10 sheets of paper, double sided)

5. **Question:** Is the construction management company in charge of performing quality assurance material testing per page 6 of RFP?
   Response: No. The construction manager shall just manage the project and work with the contractor in scheduling material testing and verifying compliance with the contract documents.

END OF QUESTIONS