

**CITY OF MILL VALLEY
EMERGENCY PREPAREDNESS COMMISSION
MEETING MINUTES
June 12, 2014**

Commissioners present: Ron Vidal, Chair; Commissioners Trez Bennett, Benjamin Moglen, John Poulson. Absent: Kimberly Hobson, Steven Martin.

City Staff Present: Fire Chief Jeff Davidson, Battalion Chief Scott Barnes Administrative Assistant Kimberly Wilson and Fire Preparedness Consultant Maggie Lang.

Call to Order: At 7:05 p.m.

Public Open Time--No public comments received.

Chair Vidal made a motion to defer New Business agenda item Election of Officers until the Commissioner vacancy is filled and to add under Old Business Mill Valley Volunteer Annual Pancake Breakfast and **Minute Approval:** It was **MOVED** by **Commissioner Poulson** and **SECONDED** by **Commissioner Hobson** to approve the February 10, 2014, EPC meeting minutes. The Motion was carried unanimously by a 4-0-2 vote, with Commissioners Hobson and Martin absent.

Chair Report: **Chair Vidal** thanked everyone involved in the success of the READY Mill Valley Backyard CAMPOUT.

Chair Vidal currently serves on a State of California Cybersecurity Task Force addressing the State's digital infrastructure. Task Force was created to increase awareness of cyber threat and increase online safety practices. Recently, Chair Vidal met in Sacramento with multi-agency subcommittees who presented strategies in threat prevention, response and collaboration in the areas of legislation, work development, risk mitigation, preparedness, forensics and economic development. He was appointed to an Emergency Preparedness Subcommittee to look at community awareness and best practices.

City Staff Reports:

Fire Chief Davidson reported on the following:

- Working with Battalion Chief Barnes to evaluate current condition of emergency/preparedness signs within the City. They are getting old and hanging mechanisms are failing. Will want to collaborate with EPC regarding messaging and sign effectiveness.
- Ideas for historical review. If Commissioners have any ideas of things they would like history/overview on please advise. Much like tonight's two new business items, the goal is to bring new members up to speed in preparation for planning session.

- Currently only one application for open commission seat. Should have new commissioner seated before July meeting.
- Gave overview of transition plan related to pending retirement.

Emergency Preparedness Consultant Lang reported the following:

- Increased interest in faith-based groups to become more aware of emergency preparedness issues. Break-out session at recent Marin Interagency Disaster Coalition (MIDC) Conference was well attended with good discussion about steps that churches/synagogues can do to be prepared. Episcopal Diocese in San Francisco has mandated that all churches in their diocese have emergency plans by October.
- Mill Valley School District EPC has had their last meeting of the year (Mark Nelson, Assistant Principal at Mill Valley Middle and Leslie Thornton, Prin. at Strawberry Point are Co-Chairs); held district-wide drill last fall and two teacher trainings over the year. Get Ready 5th Grade held at all public schools in Mill Valley and Marin Horizon.
- Mill Valley CERT is creating new liaison with Mill Valley Police in non-emergency roles. CERTs assisted law enforcement in traffic and crowd control at the Memorial Day Parade; conducted a Relay with Mill Valley Fire Department and participants of the Backyard Camp-Out at the Community Center on June 7 and helped with crowd and traffic control at the Dipsea Race. All events went smoothly.
- Marin County CERT hosting its next Basic CERT Training class in Mill Valley, starting June 14 with full roster. Most classes this year have been full with two additional classes scheduled: one in Novato for residents and one in July for College of Marin staff. Three Advanced Trainings held this year with fourth & final in September: Red Cross Shelter Training for CERTs.
- New website www.readymarin.org continues to have positive response in the county. First six month public education blogs completed and next six month schedule beginning in July; will include Ready Seniors, Ready Neighborhoods and Ready Businesses.
- National Night Out is Aug. 5th this year and is national program that MV first participated in last year. Sponsored by local law enforcement, it's a great way for neighbors to get together, get to know each other with goal of looking out for each other & keeping safe. Learn more at <http://natw.org/about/>.

Old Business:

- Mill Valley Backyard Campout for Preparedness--**Fire Chief Davidson** reported on the Mill Valley Backyard Campout held on Saturday, June 7th. The sold out event was held at the Mill Valley Community Center with an overnight camp out and activities. Event was held in conjunction with the City's annual Evacuation Exercise. The idea originated with

Emergency Preparedness Commission. Collaboration was established with the Mill Valley Fire Department and the Recreation Department and the City's Emergency Preparedness Commission. With a number of residents also participating in the Backyard Campout at their own homes, nearly 40 City staffers and volunteers turned out to assist attendees at the Community Center in getting set up, cook and serve up a barbecue dinner and continental breakfast and lead them through a variety of games, activities and fun. That included a performance from Magic Mike, campfire songs from Jill & Steve Pierce with Music for Children, s'mores around a trio of campfires, arts and crafts activities like creating and decorating homemade first aid kits out of mint tins.

Mike Jacobs, the CERT training officer and former Vice Chair of Emergency Preparedness Commission, led attendees on a Ride along Relay, where participants deployed through an earthquake-ravaged Mill Valley, assessing building damage, communicating via radio to command and locate and assisting an injured neighbor.

Event received coverage on KCBS Radio and KTVU Channel 2. , To view photos and great videos on preparedness: [City News: Mill Valley Backyard Campout for Preparedness](#).

Fire Chief Davidson thanked all participates and departments involved.

- Annual Firefighter Memorial Day Pancake Breakfast --**Commissioner Bennett and Hobson** reported on the EPC tabling event. Everything was done electronically, used a pad and lap top. We were able to generate a lot of interest in the campout event and to hold a discussion on the next survey. **Chair Vidal** commented on the breakfast being a great community event.

New Business:

- Presentations - Fire Safety Task Force and WUI Codes--**Fire Chief Davidson** gave the following presentations on the City's Wildland Urban Interface and the 20th Anniversary of Fire Safety Task Force.
- PG & E Basic Overview-Commissioner Moglen--Item pulled for next meeting.
- Election of Officers--To be held when new commissioner is seated.

Meeting was **adjourned** at 9:00 PM.

Next meeting, Thursday, July 10, 2014, 7:00 – 9:00 P.M., Mill Valley City Hall (Upstairs Conference Room).