

**MILL VALLEY BICYCLE & PEDESTRIAN ADVISORY COMMITTEE  
DRAFT MINUTES  
June 12, 2013  
7:00 PM – 8:30 PM**

**Upstairs Conference Room  
MILL VALLEY CITY HALL  
26 Corte Madera Avenue  
Mill Valley, CA 94941**

**Committee Members:** Carter Zinn, David Griffis (Chair) Elisabeth Thomas-Matej, and Tricia Satake

**Also Present:** Public Works Director Jill Barnes, Associate Engineer Cecilia Zamora, Councilmember Stephanie Moulton-Peters

**A. CALL TO ORDER**

Member Thomas-Matej opened the public hearing at 7:05 PM

**B. APPROVAL OF MINUTES**

Approval of April 24, 2013 Meeting Minutes - item was continued until next BPAC meeting

**C. PUBLIC OPEN TIME**

None

**D. CONSENT ITEMS**

1. Bike map kiosk update - City staff and Carl Weissensee are working on installation of Kiosk.
2. MUP improvement update - Associate Engineer Zamora said the JARPA application hasn't been approved yet; the County will not be looking at pavement markings or anything else until the application is approved. Zamora is in communication with the Park Planner. The Marin County Signs Project prototypes will be ready sometime between August and November and they will be getting public feedback. The City's project of installing a bike path from Camino Alto to the bike circle is scheduled for next summer. At a future meeting Zamora said there will be a discussion about how the two projects will come together. The group wanted to discuss further how the bikers of the middle school would be transitioning safely to the new Sycamore path. The school fences, the outdated bus lane from the '70s and the rotary make it difficult to find safe passage to the bike path. The Committee would like to see the MUP resurfacing take place in the summer. Public Works Director Barnes said we could suggest this timeframe to the County.

**E. OLD BUSINESS**

1. BPAC work plan, goals and objectives - Zamora made changes from last meeting, need to be approved. Member Thomas-Matej said she made a comment to MCBC about their map not including Lomita; it has recently been added to the map. At the MCBC meeting, member Thomas-Matej brought-up to County staff that Horse Hill Path or Alto Gap needs to have a consensus about how this area is to be referred.

Member Zinn brought up for discussion Item M12-3: links for the BPAC webpage on the City's website. Barnes suggested paraphrasing the general plan goal and provide a footnote with the full goal written at the bottom of the work plan. Zinn had a comment about Item 2, developing a video. He suggested that an existing video must already be available. Thomas-Matej suggested a video for demonstrating cargo bikes. Barnes suggested a FAQ that links to different videos. Regarding M12-3 Committee agreed that the links on BPAC and PD pages not be duplicated, and be vetted by BPAC or an educator. Barnes suggested establishing a page regarding bicycle and pedestrian safety and access webpage and providing a footnote at the bottom of the general plan. For Item 3, The Parks Department is in charge of installing bike racks in parks facilities. Barnes suggested that BPAC prioritize the parks needing bike racks. Barnes suggested creating wish list for projects for the next budget cycle is a new item, between Item 9 and Item 10.

Regarding item 14, chair Griffis had a question about secondary and primary routes. He wanted all routes established first, between the schools and fields and then add signs to the routes that way police would know what to patrol. Council member Moulton-Peters suggested establishing a plan to get more signs on primary routes, and study secondary routes. Member Zinn suggested advocating for funding for bike signs and pavement markings at existing bike primary routes. The Committee talked about making Sycamore Ave more of a bike friendly route for kids. Regarding the 2008 Plan, the committee wanted to know how the BPAC could turn their wish list into action. Barnes advised that early in the upcoming year, BPAC needs to prioritize projects that they would like to get done. DPW staff can then review and make CIP requests to City Manager and Council. Moulton-Peters advised Committee to review Page 46 of the 2008 Plan (Update) since there is a discussion about Class II and Class III bike routes. This would help identify improvements.

The Committee would like to seek approval from City Manager to approve monthly meetings.

2. Public Education – Member Thomas-Matej requested that the group reviews the links and email comments to Zamora. An education subcommittee was decided to be a necessity to get work done on this item. Members Zinn and Thomas-Matej were selected as the subcommittee. BPAC would like to see a bike Police Officer in Mill Valley.

3. Bicycle Parking Facilities Action Plan – continued to next meeting

## **F. NEW BUSINESS**

1. 5 E's Program Model - Moulton-Peters gave an overview of the items for the 5E's Program model. Moulton-Peters is going to ask the Mayor to give Mill Valley the distinction of a Bike Friendly City.

## **G. REQUEST FOR INFORMATION FOR FUTURE DISCUSSIONS**

Member Thomas-Matej made an announcement regarding the patches near the Horse Hill/Alto Gap area in Corte Madera. Caltrans is responsible for freeway path but instructed reporting problems to County Open Space to get them to get action from Caltrans.

Zinn and Moulton-Peters gave update/comments from public about Walk and Bike to Work Day: yield sign, dog leash laws, improve Camino Alto, or open tunnel, speed limit north of high school on weekends good idea, add email address to BPAC webpage.

## **H. ADJOURNMENT**

Motion to adjourn at 9:15 pm.