# Mill Valley Art Commission
# announces
# "CALL FOR ARTISTS"
# for
# 3 Seasonal Themed Group Shows to be part of
# First Tuesday ArtWalk

**Please note – Deadline: Entries must be received by 5 p.m. Wednesday, November 6, 2013**

The Mill Valley Art Commission is accepting 2D work (sorry, we cannot accommodate 3D art or jewelry) from artists in the greater Bay Area to be considered to be part of seasonal themed group shows in the **City Hall Council Chambers** for the months of December, April and June. Shows are hung for one month; opening receptions are held on the first Tuesday of the month, and are part of the downtown Mill Valley "First Tuesday ArtWalk"

**Themes: December - Winter Exhibition; Wonderland in Marin**
**April - Spring Exhibition; Earth's Beauty in Marin**
**June - Summer Exhibition; Let the Sun Shine in Marin**

Each artist may only submit 3 examples of their work in jpeg format. Artists may submit 3 examples for one show or 1 example for each seasonal show and may be selected to display in multiple shows.

**REGISTER VIA MAIL OR DROP OFF:** Artists should mail or drop off an Artist Information Form and a CD with a maximum of 3 examples of their work in jpeg format representing the type and range of the art that would be included in their show and the Artist Information Sheet to Mill Valley Art Commission c/o Mill Valley Community Center, 180 Camino Alto, MV. Attn: Call for Artists. Also include a check for $20, payable to **City of Mill Valley** or Visa or MasterCard information. A receipt will be emailed to you for proof of payment once CD and payment is received.

**REGISTER VIA ONLINE FORM:** Artists can go to www.cityofmillvalley.org/artcommission to complete an online Artist Information Form and then mail or drop off a CD with a maximum of 3 examples of their work in jpeg format representing the type and range of the art that would be included in their show clearly labeled with Artist or Group name and contact information to Mill Valley Art Commission, c/o Mill Valley Community Center 180 Camino Alto, MV. Attn: Call for Artists. You may send a check for $20, payable to **City of Mill Valley** or include your Visa or MasterCard information on the online form. A receipt will be emailed to you for proof of payment once CD and payment is received.

# "CALL FOR ARTISTS"
# FOR
# SEASONAL SHOWS

**Checklist for complete application:**

Please review the checklist below. Applicants who do not have a completed packet will not be considered.

- All applicants must reside in the greater Bay Area.
- Enclose a check or money order for **$20** made payable to the **City of Mill Valley**
- Enclose **a CD with a maximum 3 examples of your work in jpeg format**
- Enclose a list of individual jpeg descriptions including titles, medium, and dimensions.
- Fill out the attached Artist Information Sheet
- Submit packet with all required information and payment by mail or in person no later than Wednesday, November 6, 2013 @ 5pm to Mill Valley Art Commission c/o Mill Valley Community Center 180 Camino Alto, MV. Attn: Call for Artists

**Please note the following City of Mill Valley guidelines for hanging art work in city buildings:**

The selection of art for display in public buildings must be based on artistic merit, rather than the content of the artistic message being conveyed. City buildings are primarily places of employment and where public business is conducted and secondarily serve as a limited public forum for the display of art. Although the City encourages artistic expression, the City also wishes to ensure that City buildings are places where citizens, employees, and visitors of various ages and diverse views feel welcome and comfortable.

# Artist Information Sheet

Group or Artist Name:_____

Contact Name: First: _____ Last:_____

Street Address:_____

City:_____ Zip:_____

Contact Number:_____ Groups Only, # of Artists in your group: _____

Submissions for? Winter ____ Spring ____ Summer _____ check all that apply

Email: _____

Website: _____

## Payment Information:

_____ I will mail in a check with my CD to Mill Valley Art Commission c/o Mill Valley Community Center 180 Camino Alto Mill Valley, CA 94941 Attn: Call for Artists by Wednesday, November 6, 2013 5pm

_____ I will drop off my payment with my CD to Mill Valley Art Commission c/o Mill Valley Community Center 180 Camino Alto Mill Valley, CA 94941 Attn: Call for Artists by Wednesday, November 6, 2013 5pm

_____ I am providing my credit card information and will drop off my CD to Mill Valley Arts Commission c/o Mill Valley Community Center 180 Camino Alto Mill Valley, CA 94941 Attn: Call for Artists by Wednesday, November 6, 2013 5pm

Name on Credit Card: _____

Credit Card #: _____

Expiration Date: _____/_____

Although the Mill Valley Art Commission staff and panelists will make every effort to handle artwork with care, the Mill Valley Arts Commission and the City of Mill Valley cannot assume liability for any damage or loss that may occur. (It is suggested that participants consider carrying separate insurance.)

*I hereby agree to hold harmless and indemnify the Mill Valley Art Commission; the City of Mill Valley, its commissioners and/or agents; and any other individual or concern during my participation and/or involvement in the First Tuesday Gallery Shows, and I release them from any claims occasioned by damage or loss to artwork while in their possession.*

Signature: _____ Date: _____